



TECHNICAL ASSISTANCE ACTIVITY MENU

ON BEHALF OF THE U.S. DEPARTMENT OF LABOR (DOL), Office of Apprenticeship and Employment and Training Administration, High Impact Partners will be providing Youth Apprenticeship Readiness Grants (YARG) grantees with technical assistance (TA) throughout the four-year grant lifecycle.

Our goal is to provide the grantees and their partners with customized TA support that will help them achieve the goals and objectives of the YARG program. TA coaching strategies are designed to ensure that grantees receive ongoing support, targeted assistance, resources and contextual tools.

TA activities range from webinars featuring subject matter expertise specializing in apprenticeship and youth programming, to monthly coaching calls, small group learning events, peer-to-peer sharing activities, and a combination of a national conference and multisite collaborative meetings.

HIP will ensure that grantees receive general TA on topics of interest to the majority of grantees, such as recruitment and retention, partnership engagement, placement, and sustainability – as well as customized TA to address individual grantee needs.

YARG TECHNICAL ASSISTANCE ACTIVITIES AND RESOURCES

- ✓ **Individualized Coaching:** Provides each grantee with personalized support to develop a plan to enhance grant programs.
- ✓ **Group Coaching:** Quarterly thematic sessions to support grantees to achieve the YARG goals.
- ✓ **All Group Webinars:** Subject Matter Expert-led presentations on special projects.
- ✓ **Peer-to-Peer Chats:** Coach-facilitated peer-to-peer virtual chats on special topics.
- ✓ **Newsletters:** Monthly newsletters spotlighting grantees, general announcements, and theme of the month.
- ✓ **Success Stories:** Highlighting grantees' programmatic and participant success stories.
- ✓ **Promising Practices:** Featuring a grantee's programmatic promising practice.
- ✓ **Case Studies and Toolkits:** Special written resources featuring TA topic and resources.

STAFFING: YOUTH APPRENTICESHIP READINESS GRANTS TECHNICAL ASSISTANCE TEAM

Youth Apprenticeship Readiness Grants (YARG) grantees have access to a highly qualified team of Subject Matter Experts (SMEs) and Technical Assistance (TA) Coaches. The purpose of TA coaching is to provide grantees with programmatic support in the development, implementation, and operation of their YARG grants. TA Coaches work closely with the DOL National Office and the Regional Federal Project Officers (FPOs) and Office of Apprenticeship SMEs to ensure that grantees are receiving the highest quality support.

The TA Coaches' activities do not supplant the TA an FPO can also provide, but the coaches have the express task of dedicating time and particular attention to helping grantees envision strategies and think through solutions to roadblocks. TA Coaches cannot provide direction, nor assist in the monitoring and oversight of YARG grant activities. Rather, TA Coaches work to complement and collaborate with FPOs to facilitate grantees' success. For example, FPOs monitor quarterly performance reports and performance outcomes, and provide TA based on workload and time restraints. TA Coaches supplement the work of the FPO by providing in-depth, individualized assistance to grantees using similar performance-measurement tools. Below are some examples of topics the FPO and TA Coach typically handles:

Federal Project Officer's/Regional OA SME Guidance	TA Coach's Guidance
Clarification of FOA, including definitions	Organizational structure: staffing, systems, and processes
Statement of work alterations	Participant outreach and recruitment strategies
Fiscal questions, including allowable expenditures and budget	Training design and implementation
Quarterly performance outcomes against target outcomes	Partner (employer, education, and other stakeholder) engagement
Other grant-related questions, as they arise	

TECHNICAL ASSISTANCE COACHES

The TA coaches provide customized support, monthly one-on-one grantee technical assistance, and lead quarterly small group learning events (cross-coaching). Our coaches represent four organizations: High Impact Partners (HIP-lead), National Association of Workforce Boards (NAWB), and Performance Excellence Partners (PEP).

<p>Eli Romero, PEP, SME/TA Coach – eli@listogroup.org</p> <p>Eli is a skilled workforce development professional who supported the development of two state-RA programs for hospitality workers, and marketing paraprofessionals. He has 10 years of relevant work experience and two years of experience with state-RA programs.</p>			
GRANTEE	LOCATION	REGION	FPO
Alaska Works Partnership, Inc.	Anchorage, AK	SFR-06	Krister Engdahl (415) 625-7960 Engdahl.Krister@dol.gov
Alamo Community College District (Palo Alto College)	San Antonio, TX	DAL-04	Edgar Garcia (972) 850-4650 Garcia.Edgar@dol.gov
<p>Gina Worthey, HIP, SME/TA Coach – gcworthey@gmail.com</p> <p>Gina comes with 16 years of experience delivering executive level professional training, coaching, and consulting to clients within the federal government, Fortune 500 companies, and nonprofit agencies.</p>			
GRANTEE	LOCATION	REGION	FPO
Delaware Department of Education	Dover, DE	PHL-02	Antonio McKoy (215) 861-5225 Mckoy.Antonio.l@dol.gov
<p>Jan Bray, NAWB, SME/TA Coach – jbray@braystrategies.com</p> <p>Jan has provided leadership to a variety of associations in strategic planning, education program development, outreach to related professions, and creation of innovative programs and services.</p>			
GRANTEE	LOCATION	REGION	FPO
CareerWise Colorado	Denver, CO	DAL-04	Edgar Garcia (972) 850-4650 Garcia.Edgar@dol.gov

Kelly Middleton Banks, NAWB, TA Coach – middletonk@nawb.org

Kelly is a program and grants management professional with over 10 years of experience managing complex projects.

GRANTEE	LOCATION	REGION	FPO
Idaho Workforce Development Council	Boise, ID	SFR-06	Elina Mnatsakanova (415) 625-7964 Mnatsakanova.Elina@dol.gov
Michigan Department of Labor and Economic Opportunity	Lansing, MI	CHI-05	Marium Baker (312) 596-5526 Baker.Marium@dol.gov
The WorkPlace	Bridgeport, CT	BOS-01	Suzanne Pouliot (617) 788-0180 Pouliot.Suzanne@dol.gov

Lisa Cameron, HIP, TA Coach – lisarwhite@gmail.com

Lisa has collaborated with schools on grant opportunities and facilitated crisis management cases involving youth. Additionally, Lisa has led more than 20 trainings on topics such as diversity and inclusion.

GRANTEE	LOCATION	REGION	FPO
Board of Regents, Nevada System of Higher Education	Reno, NV	SFR-06	Tiffani Thomas (415) 625-7691 Thomas.tiffani@dol.gov
Easter Seals TriState, LLC	Cincinnati, OH	CHI-05	John MacLennan (312) 596-5494 MacLennan.John@dol.gov

Mike Laidlaw, HIP, TA Coach – laidlaw68@gmail.com

Mike specializes in organizational and consulting experience in diverse sectors/industries, including military, education, import-export, transportation, non-profit, and government entities.

GRANTEE	LOCATION	REGION	FPO
AMIKids, Inc.	Tampa, FL	ATL-03	Susan Tesone (404) 302-5375 Tesone.Susan.R@dol.gov
Northwest Florida State College	Niceville, FL	ATL-03	Susan Tesone (404) 302-5375 Tesone.Susan.R@dol.gov

South Carolina State Board of Technical and Comprehensive Education	Columbia, SC	ATL-03	Julian Hardy (404) 302-5376 Hardy.Julian@dol.gov
<p>Yolanda Tully, HIP, TA Coach – ytully50@hotmail.com</p> <p>Yolanda has an extensive 28-year tenure in workforce development, specializing in programming and managing multi-partner collaborations. She has overseen grant programs on the local, state, and federal levels and has extensive management experience with national nonprofit organizations.</p>			
GRANTEE	LOCATION	REGION	FPO
Oklahoma Department of Commerce	Oklahoma City, OK	DAL-04	Cynthia Green (972) 850-4619 Green.Cynthia@dol.gov
National Restaurant Association Educational Foundation	Washington, DC	PHL-02	Christopher Ransome (215) 861-5222 ransome.christopher@dol.gov

REQUESTING TECHNICAL ASSISTANCE

We are excited to continue working with you to ensure the success of your YARG grant programs!

If you have any suggestions, including topics for future TA opportunities, please contact the Youth Apprenticeship Readiness Grants mailbox at YouthASReady.Grants@dol.gov. Please remember to include your Grant Name and Number, and to provide a courtesy copy to your FPO.