



# YouthBuild | **TEGL**(s) & **TEN**(s)

Training & Employment  
Guidance Letters

Training & Employment  
Notices

## THE PURPOSE OF A TEGL

- To transmit policy and operational guidance to the Workforce Investment Act state and local workforce systems and related grantees.
- Issued by Program Year (July 1 - June 30).
- The first set of numbers of the TEGL indicates the publication order within that program year and the second set of numbers indicates the program year of publication.
- TEGLs provide firm and prescriptive policy guidance to the workforce system and related grantees regarding official and formal directives and requirements.

## THE PURPOSE OF A TEN

- To communicate announcements of meetings, publications, or general information.
- Issued by Program Year (July 1 - June 30).
- The first set of numbers of the TEN indicates the publication order within that program year and the second set of numbers indicates the program year of publication.
- These are used for notices that are informational, but may still be beneficial regarding existing policies and practices of DOL.

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## OVERARCHING POLICY TENs & TEGLs

### TEGL 17-16 – Infrastructure Funding for the One-Stop Delivery System

- Relevant to all YouthBuild grantees starting with the PY 2015 grant awards (WIOA-funded grants).
- Provides additional guidance regarding the infrastructure funding requirements for required One-Stop partners under WIOA.
- Describes what infrastructure funding costs are, the types, and sources.
- Shares the allocation methodologies for determining proportionate share of infrastructure costs for each required partner.
- Defines the Infrastructure Funding Agreement (IFA) and what it is required to include.
- Identifies the two types of Funding Mechanisms that can be used to determine infrastructure costs.

### TEGL 16-16 – One-Stop Operating Guidance for the Workforce Innovation and Opportunity Act

- Provides general guidance for the implementation of operational requirements under the Workforce Innovation and Opportunity Act (WIOA) pertaining to the one-stop delivery system.
- Describes the designation of One-Stop Centers as American Job Centers to establish a framework for accentuating and implementing an integrated workforce delivery system.
- “Attachment II: Coordination with Partner Programs” provides examples of how partnership with the One-Stop system can be leveraged for partner programs, including YouthBuild.

### TEGL 11-16 – YouthBuild Compliance with Davis-Bacon and Related Acts (DBRA)

- Most recent YouthBuild-specific TEGL.
- Clarifies that YouthBuild participants are not exempt from prevailing wage requirements determinations for any project to which DBRA labor standards apply
- Provides information on how to determine when Davis-Bacon requirements apply
- Provides examples where prevailing wage requirements may not apply due to coverage thresholds set forth in statutory language

**TEGL 10-16 – Performance Accountability Guidance for Workforce Innovation and Opportunity Act (WIOA) Title I, Title II, Title III and Title IV Core Programs**

- Provides information regarding the six primary indicators of performance for core programs, including methodology for calculating and definitions of terms
- Provides guidance related to participant enrollment and exit

**TEN 08-16 – Implementation of an Integrated Performance Reporting System for Multiple Employment and Training Administration (ETA) and Veterans' Employment and Training Service (VETS) Administered Programs**

- Provides information related to YouthBuild and other DOL-funded programs as it relates to the new WIOA common performance indicators.
- Clarifies that YouthBuild will use WIOA transition authority to phase in the collection and reporting of WIOA common performance measures.

**TEGL 06-15 – Qualifying Work Sites and Construction Projects for YouthBuild Grantees**

- Describes the level of construction work that qualifies a work site.
- Clarifies activities that may be done in conjunction with work site training but that do not qualify as stand-alone work site activities.
- Provides suggestions for potential work site partners.
- Reiterates the program structure requirements for the YouthBuild program as they relate to work site training.

**TEGL 07-14 – Guidance for Implementing the “Construction Plus” Component of the YB Program**

- Provides guidance on Construction Plus implementation and requirements.
- Provides resources for researching local Labor Market Information to determine in-demand fields in the local area.
- Includes Considerations attachment that provides additional information for programs to consider in determining what Construction Plus industries to include.

**TEN 24-14 – New Research Report: *Adapting to Local Context: Findings from the YouthBuild Evaluation Implementation Study***

- Shares key information related to the ongoing YouthBuild random assignment evaluation.
- Includes key findings from the initial implementation study.
- Includes link the full report.

**TEN 13-12 - Defining a Quality Pre-Apprenticeship Program and Related Tools and Resources**

- Provides information on how a pre-apprenticeship program is defined and how to develop one.
- Provides helpful strategies for grantees to better understand collaboration with Registered Apprenticeships and paths to facilitated entry/articulation.
- Also provides information on resources to develop pre-apprenticeship programs and information on existing pre-apprenticeships for potential partnership.

**TEGL 15-10 - Increasing Credential, Degree, & Cert. Attainment by Participants of the Public Workforce System**

- Further defines credentials, provides information on how to improve credential attainment, and how to identify industry-recognized credentials.
- Particular emphasis for grantees should be on the Credential Resource Guide (Attachment 2) which provides specific information to help grantees make informed decisions about whether credentials may qualify.

\* *New guidance may replace this under WIOA's new performance measures.*

**TEGL 05-10 - Match and Allowable Construction and Other Capital Asset Costs for the YouthBuild Program**

- Provides important information on what construction-related costs are allowable with grant or match funds for work site training.
- Provides further explanation of match funds under YouthBuild.
- Particular focus should be on the attachment, YouthBuild Selected Items of Cost, which provides specific information on various construction activities and costs and whether they are allowed with grant/match funds.

**TEGL 02-10 – Clarification on the Use of YouthBuild Funds Provided by Separate Year Funding Appropriations**

- Clarifies policy related to the administration of multiple YB grants from separate grant years.
- Requires that participants be enrolled separately for each grant award and cannot be enrolled in one grant and served with funds from another; each grant award is severable and separate.
- *Change 1, published July 2016*, extended this policy to current and future years of grant funding.

**TEN 44-07 - Providing Strategies to the One-Stop Career Center System on Collaborating with YouthBuild Programs**

- Provides information on the YouthBuild program and opportunities for partnering/collaborating with the One-Stop Career Center system (also known as American Job Centers or AJCs).
- Provides examples of existing YouthBuild/AJC partnerships.
- Can be useful in approaching area AJCs for collaboration.

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**RECRUITMENT/ELIGIBILITY TEGLs**

**TEN 13-11 – YouthBuild Participant Documentation** \* *likely to be revised to reflect needed updates per WIOA*

- Provides further detail on the importance of proper documentation for YB participant case records.
- Provides resources for ensuring proper documentation sources are used.
- Reminds grantees of responsibility to confirm eligibility prior to enrollment and services through acceptable forms of documentation.

**TEGL 14-09 – Mental Toughness/Orientation Allowable Costs in a YouthBuild Program**

- Provides information on the allowable time frames and costs to the grant during the mental toughness phase of programming.
- Clarifies purpose and limitations of mental toughness.
- Shares guidelines to use in designing and implementing mental toughness component.

**TEGL 35-12 – Definition and Guidance on Allowable Construction Credentials for YB Programs**

- Provides guidance on minimum level of certification allowable for each of three nationally industry-recognized construction certifications – i.e. more than one module may need to be completed and passed for it to count as a “certification outcome.”
- Encapsulates TEGL 15-10 explanation of how to determine whether additional credentials qualify.
- *Change 1, published July 2017*, includes information on an additional national industry-recognized construction credential, BPI, as well as updating the definition of a credential to reflect changes under the Workforce Innovation and Opportunity Act.

**All TEGs and TENS can be found here:** <http://wdr.doleta.gov/directives/>

Select TEGL or TEN from Advisories List / Select guidance year (the number after the dash in the TEGL number) Select “List” button / Scroll through list of guidance year advisories generated.

*\*make sure to review any attached Changes as well as other attachments*